



The Village of

Port Sanilac

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Approved Meeting Minutes Village of Port Sanilac Council Meeting January 21, 2025

Pledge of Allegiance to the Flag of the United States of America was led by B. Hunter.

President Falcon called the Council Meeting to order at 7:01 pm.

Council Members Present: D. Falcon, M. Balysh, S. Balysh, B. Hunter, B. Moran, Jr., B. Simon, A. Smiley.

Staff Present: Anne Soule, Scott Bickel, Larry O'Keefe, Tjwana Hvizdos

Guests: Bill Sarkella, Wanda Hughes, Jenny Sroka, Jim Sroka

Agenda/Additions:

Motion by B. Hunter, seconded by B. Moran, Jr. to approve Agenda as amended. **Motion Carried**

Public Comment

a. Bill Sarkella gave a county-level report.

Presidential Appointments:

a. **Motion** by D. Falcon, seconded by B. Simon to approve appointment of Angela Smiley to SEFA.

Motion Carried

Presentations: None

Petitions and Communications: None

Training: Open Meetings Act Handbook was reviewed.

Village Departments, Committees, and Commissions:

Governance:

a. Sheriff's December 2024 Incident Report was submitted.

b. Harbor Master's Monthly Report dated January 14, 2025 was presented by Anne Soule

c. Governance Committee Meeting Minutes dated January 7, 2025.

c1. Motion by S. Balysh, seconded by B. Hunter to approve Messing Excavating bid for \$3,400 BSCC Drainage Project. **Motion Carried**

c2. Motion by B. Moran, Jr., seconded by B. Hunter to authorize President Falcon to sign the Collaboration Agreement between Village of Port Sanilac Bark Shanty Community Center and Sanilac District Library. **Motion Carried**

Community Development/Parks and Recreation:

- a. Community Development/Parks and Recreation Meeting Minutes dated December 26, 2024 was submitted.

Personnel:

- a. Personnel Committee meeting minutes dated January 14, 2025 were submitted.

Motion by B. Hunter, seconded by B. Moran, Jr. to extend an offer of employment to Daniel Finn, for the position of Parks & Recreation Coordinator, subject to a Criminal History Screening.

Motion Carried

Finance:

- a. Finance Committee Meeting Minutes dated January 7, 2025 were submitted.

b. Motion by D. Falcon, seconded by B. Simon to approve execution of proposed Amendment #1 to Engineering Agreement with Rowe, as recommended by Finance Committee. **Motion Carried**

c. Motion by B. Hunter, seconded by A. Smiley to accept the proposal for up to \$13,720.00. for back-up generator for the Bark Shanty Community Center from Krause Electric or Olds Electric based on comparable estimates. **Motion Carried**

d. Motion by B. Hunter, seconded by D. Falcon a proposal from Thumb Bank and Trust for direct deposit of payroll and stipend check for a monthly fee of \$20. **Motion Carried**

13. **New Business:** None

14. **Unfinished Business:**

- a. Sanilac East Fire Authority – Monthly Meeting Update

b. Huntington Bank needs the authorized signer stated in meeting minutes, authorizing the Village Clerk to authorize purchases on the Village Credit Card. (Resolution #13-2024)
Motion by B. Hunter, seconded by B. Moran, Jr. to approve an authorize signer as Village Clerk.
Motion Carried

15. **Bills:**

- a. **Motion** by S. Balysh, seconded by B. Hunter to approve Village bills **PAID** dated January 13, 2025 in the amount of \$18,598.81. **Motion Carried**

b. Motion by B. Hunter, seconded by A. Smiley to approve Harbor bills **PAID** dated January 14, 2025 in the amount of \$856.78. **Motion Carried**

c. Motion by B. Hunter, seconded by S. Balysh to approve Village bills **TO BE PAID** dated January 21, 2025 in the amount of \$17,186.60. **Motion Carried**

d. Motion by B. Hunter, seconded by B. Simon to approve Water bills **TO BE PAID** dated January 22, 2025 in the amount of \$1,558,243.05. **Motion Carried**

16. **Minutes:**

Motion by B. Simon, seconded by M. Balysh to approve the Council Meeting Minutes dated January 7, 2025, as submitted. **Motion Carried**

17. **Business Manager:** Larry O'Keefe

18. **Deputy Clerk:** Tjwana Hvizdos

19. **Work in Progress:**

a. 2022 Water Project

20. **Public Comment:**

J. Sroka discussed the implications for the implementation of the STR ordinance that the Planning Commission will be addressing.

21. **Closed Session:** If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, B. Hunter __, Brian Moran Jr. __, B. Simon __, A. Smiley __, D. Falcon __

Return to open session at __ pm.

22. **Adjournment:**

Motion by D. Falcon, seconded by B. Moran, Jr. to adjourn the council meeting at 7:48 pm.

Motion Carried



Tjwana Hvizdos, Deputy Clerk