

**Unapproved Agenda**  
Village of Port Sanilac Council Meeting  
November 5, 2024

Welcome to the Village of Port Sanilac November 5, 2024 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** B. Moran Jr.
2. President Falcon calls the Council Meeting to order at \_\_\_ pm.
3. **Roll Call:** M. Balysh \_\_\_, S. Balysh \_\_\_, L. Hahn \_\_\_, B. Hunter \_\_\_, B. Moran Jr. \_\_\_, B. Simon \_\_\_, D. Falcon \_\_\_
4. **Agenda/Additions:**  
**Motion** by \_\_\_, seconded by \_\_\_ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
7. **Presentations:**
8. **Petitions and Communications:**
  - a. Resignation Letter – Chad Gainor Pg. 4
9. **Training:**
  - a. Ordinance Review – Title XV Land Usage. Chapter 151 SIDEWALKS; CONSTRUCTION, MAINTENANCE, AND USE. §151.20 – 151.41 (emailed October 23, 2024 for review)

**Village Departments, Committees, and Commissions:**

10. **Governance Committee:**
  - a. Governance Committee Meeting Minutes dated October 15, 2024. Pg. 5
    - a1. **Motion** by \_\_\_, seconded by \_\_\_ to approve MTH Landscaping Inc. Proposal for NTE \$8,868.21 for the drainage along the west Bark Shanty Community Center property line, charge account 201-100-803, as recommended by the Finance and Governance committees.
    - a2. **Motion** by \_\_\_, seconded by \_\_\_ to approve the amended Village of Port Sanilac Zoning Board of Appeals By-Laws, as recommended by the Governance Committee. Pg. 6-11

<b>a3. Motion</b> by ___, seconded by ___ to adopt proposed Ordinance #2024-06 – An addition to Title VII: Traffic Code, Chapter 73: PARKING REGULATIONS, as recommended by the Governance Committee.	Pg. 12-14
<b>a4. Motion</b> by ___, seconded by ___ to approve amended Fee Schedule dated 11/5/2024 adding the Uniform Traffic Code Violations Schedule, as recommended by the Governance Committee.	Pg. 15-23
<b>11. Personnel Committee:</b>	
<b>a.</b> Personnel Committee Meeting Minutes dated October 23, 2024	Pg. 24
<b>12. Planning Commission:</b>	
<b>a.</b> RRC Funding – Mary Simon	
<b>b.</b> Planning Commission Approved Meeting Minutes dated September 24, 2024	Pg. 25-27
<b>c.</b> Planning Commission Unapproved Meeting Minutes dated October 22, 2024	Pg. 28-31
<b>d.</b> Planning Commission Special Meeting Minutes dated October 25, 2024	Pg. 32
<b>13. Zoning Administrator’s Report:</b>	
<b>a.</b> Zoning Administrator’s October Report – Larry O’Keefe	Pg. 33
<b>14. New Business:</b>	
<b>15. Unfinished Business:</b>	
<b>a.</b> Sanilac East Fire Authority – Update	
<b>b.</b> 4 <sup>th</sup> Quarter Newsletter Results – To be published in November 19, 2024 Packet	
<b>c.</b> Town Hall Meetings – January 18, 2025 and July 19, 2025 – 4 pm at BSCC Gymnasium	
<b>16. Bills:</b>	
<b>a. Motion</b> by ___, seconded by ___ to approve Village bills <b>PAID</b> dated October 29, 2024 in the amount of \$1,968.08.	Pg. 34-35
<b>b. Motion</b> by ___, seconded by ___ to approve Harbor bills <b>PAID</b> dated October 30, 2024 in the amount of \$220.41.	Pg. 36
<b>c. Motion</b> by ___, seconded by ___ to approve Village bills <b>TO BE PAID</b> dated November 5, 2024 in the amount of \$8,152.19.	Pg. 37-40
<b>d. Motion</b> by ___, seconded by ___ to approve Harbor bills <b>TO BE PAID</b> dated November 6, 2024 in the amount of \$2,071.70.	Pg. 41
<b>17. Minutes:</b>	
<b>a. Motion</b> by ___, seconded by ___ to approve the Council Meeting Minutes dated October 15, 2024, as submitted.	Pg. 42-45
<b>b. Motion</b> by ___. Seconded by ___ to approve the Special Meeting Minutes dated October 29, 2024, as submitted.	Pg. 46

18. **Treasurer's Report:** Darcy Johnson
- a. Financial Statements October 2023 and October 2024. Pg. 47-48
  - b. Treasurer's October Report dated November 5, 2024 – Darcy Johnson Pg. 49-50
19. **Business Manager:** Larry O'Keefe
- a. Business Manager's October Report – Larry O'Keefe Pg. 51
20. **Clerk:** Barbara Rabineau
- a. Updated Council Sub-Committee List Pg. 52-53
21. **Work in Progress:**
- a. 2022 Water Project
  - a1. Booster Pump Station construction insurance. **Motion** by \_\_, seconded by \_\_ to approve additional insurance premium from EMC Insurance for the construction of the Booster Pump Station for \$3,136.00. Pg. 54-55
22. **Public Comment:**
23. **Closed Session:** If necessary:  
**Motion** by \_\_, seconded by \_\_ to move into closed session at \_\_ pm  
**Roll Call Vote:**  
M. Balysh \_\_, S. Balysh \_\_, L. Hahn \_\_, B. Hunter \_\_, B. Moran Jr. \_\_, B. Simon \_\_, D. Falcon \_\_  
Return to open session at \_\_ pm.
24. **Adjournment:**  
**Motion** by \_\_, seconded by \_\_ to adjourn the council meeting at \_\_ pm.