**Approved Meeting Minutes**

Village of Port Sanilac Council Meeting

February 18, 2025

Pledge of Allegiance to the Flag of the United States of America was led by B. Simon.

President Pro-Tem Balysh called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, B. Moran Jr., B. Simon, A. Smiley

**Council Members Absent:** D. Falcon

**Staff Present:** Larry O’Keefe, Barbara Joslin

**Guests:** Jenny Sroka, Jim Sroka, John Rogers, Lt. Ron Edington, Jeff Smeader, Cindy McConnachie

**Agenda/Additions:**

**Motion** by B. Moran, Jr., seconded by A. Smiley to approve Agenda as amended. **Motion Carried**

 **Public Comment:** J. Rogers (Council Please Consider having a Dog Ordinance in the Village)

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:** None

**Training:** None

**Village Departments, Committees, and Commissions:**

**Governance:**

**a.** Sheriff’s January 2025 Incident Report – Lt. Edington

**b.** Harbor Master’s Monthly Report dated February 11, 2025 – Anne Soule

**c.** Governance Committee Meeting Minutes dated January 21, 2025.

**c1.** **Motion** by S. Balysh, seconded by B. Simon to develop and implement a Zoning Application

Processing based on a template provided by MEDC. (Supported and recommended by

Governance.) **Motion Carried.**

**c2.** **Motion** by B. Moran, seconded by M. Balysh to formalize the current Training Program to achieve

compliance with MEDC guidelines. (Michigan Economic Development Corporation) **Motion Carried.**

**Community Development/Parks and Recreation:**

Community Development/Parks and Recreation Meeting Minutes dated

February 11, 2025.

1. Parks & Recreation Monthly Report dated February 11, 2025 – Dan Finn

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**b.** Parks & Recreation – 2025 Music in the Park Summer Lineup

**c.** Parks & Recreation – Sanilac County Historical Village & Museum letter dated

February 12, 2025.

**c1. Motion** by S. Balysh, seconded by B. Moran, Jr. to partner along with the Sanilac County Historical

Society, Historical Village & Museum to conduct our Community Easter Egg Hunt on

April 19, 2025. **Motion Carried.**

**d.** Parks & Recreation – Port Sanilac Annual Events 2025 – Motion to approve yearly scheduled events

for the Village for 2025 was tabled for further review.

**e.** Parks & Recreation – Events Planning for Ourselves (February 15, 2025) & Music

in the Bark (March 22, 2025).

**e1. Motion** by M. Balysh, seconded by B. Simon to approve the events Ourselves & Music

in the Bark to be held at the Bark Shanty Community Center. **Motion Carried.**

**f.** Parks & Recreation **–** Port Sanilac Volunteer Firefighters Association – Annual Soup Dinner

to be held on March 16, 2025.

**F1. Motion** by S. Balysh, seconded by A. Smiley to approve the Port Sanilac Volunteer Firefighters

Association Annual Soup Dinner on March 16, 2025. **Motion Carried.**

**Finance:**

**a.** Finance Committee Meeting Minutes dated February 4, 2025.

**b.** North Lift Station Auxiliary Power Connection – approve the bid from Olds Electric for

$2,135.00 and charge to account 590-100-930. (Reviewed and proposed by Finance

Committee)

**b1. Motion** by B. Moran, seconded by A. Smiley to approve the bid from Olds Electric for the

North Lift Station Auxiliary Power Connection for $2,135.00. **Motion Carried.**

**c.** DPW Storage Building Overhead Garage Door – approve the bid from Elite Overhead Doors

for $1,696.00 and charge to account 565-100-930. (Reviewed and proposed by Finance

Committee)

**c1. Motion** by S. Balysh, seconded by B. Simon to approve the bid from Elite Overhead Doors

for the DPW Storage Building Overhead Garage Door for $1,696.00 and charge to account

565-100-930. **Motion Carried.**

**d.** Port Sanilac Garden Club for $1,000.00 for landscaping supplies and charge to account

101-100-975. (Reviewed and proposed by Finance Committee as part of 2025-2026 Fiscal Year

Budget)

**d1**. **Motion** byS. Balysh**,** seconded by B. Simon to approve $1,000.00 for landscaping supplies

for Port Sanilac Garden Club. **Motion Carried.**

**e**. Proration for Firehall Insurance coverage – current year fee for coverage at $991.20 for the

year.

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**e1. Motion** by B. Moran, Jr., seconded by A. Smiley to approve the proration Firehall Insurance

Coverage for the current year fee coverage at $991.20. **Motion Carried.**

f. Bark Shanty Community Center Auxiliary Power – Olds Electric for $13,555.00 (Generator)

and charge to account 211-100-931. (Reviewed and proposed by Finance)

**f1. Motion** by M. Balysh, seconded by S. Balysh to approve Olds Electric for $13,555.00 for Bark Shanty

Community Center Auxiliary Power-Generator. **Motion Carried.**

13. **New Business:** None

14. **Unfinished Business:**

**a.** Sanilac East Fire Authority – Monthly Meeting Update – Monthly meetings have now been re-scheduled for every other month, to cut costs, along with revamping the new budget.

15. **Bills:**

**a. Motion** by B. Moran, Jr., seconded by A. Smiley to approve Village bills **PAID** dated February 11, 2025 in the amount of $16,364.09. **Motion Carried.**

**b. Motion** by S. Balysh, seconded by A. Smiley to approve Harbor bills **PAID** dated February 12, 2025 in the amount of $461.83. **Motion Carried.**

**c. Motion** by S. Balysh, seconded by B. Simon to approve Village bills **TO BE PAID** dated February 18, 2025in the amount of $8,637.50**. Motion Carried.**

**d. Motion** by S. Balysh, seconded by B. Simon to approve Harbor bills **TO BE PAID** dated February 19, 2025in the amount of $13.15. **Motion Carried.**

**e. Motion** by B. Moran, Jr., seconded by B. Simon to approve Water Project bills **TO BE PAID** dated

February 20, 2025 in the amount of $165,593.45. **Motion Carried.**

**f. Motion** by B. Moran, Jr., seconded by B. Simon to approve DPW Educational Water Training bill

**TO BE PAID** dated February 20, 2025 in the amount of $550.00. **Motion Carried.**

16. **Minutes:**

**Motion** by S. Balysh, seconded by B. Moran, Jr. to approve the Council Meeting Minutes dated

February 4, 2025, as amended. **Motion Carried.**

17. **Business Manager:** Larry O’Keefe

18. **Clerk:** Barbara Joslin

 19. **Work in Progress:**

 **a.** 2022 Water Project

 20. **Public Comment:** D. Finn – Village Business Association upcoming events.

 J. Sroka – Possible changing Ordinance for dog owners?

 S. Balysh - Carsonville National Honor Society helped with snow

 removal for Seniors.

 C. McConnachie - Was “Appreciative/Thankful” how everyone came

 together in the Village to work through the Snow Ordinance details.

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 21. **Closed Session:** If necessary:

 **Motion** by­­­\_\_\_, seconded by\_\_\_ to move into closed session at \_\_\_ pm

 **Roll Call Vote:**

 M. Balysh \_\_\_, S. Balysh \_\_\_, Brian Moran Jr. \_\_\_, B. Simon \_\_\_, A. Smiley \_\_\_\_, D. Falcon \_\_\_

 Return to open session at \_\_\_\_ pm.

22. **Adjournment:**

**Motion** by B.Simon, seconded by B. Moran, Jr. to adjourn the council meeting at 7:54 pm.

Barbara Joslin, Clerk