



The Village of
Port Sanilac

56 N. Ridge St. • Box 628 • Port Sanilac, MI 48469-0628 • Ph. (810) 622-9963 • Fax (810) 622-7801

Approved Meeting Minutes
Village of Port Sanilac Council Meeting
July 16, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by L. Hahn.

President Falcon called the Council Meeting to order at 7:03 pm.

Council Members Present: M. Balysh, S. Balysh, L. Hahn, B. Simon, A. True, D. Falcon

Council Member Absent: B. Hunter

Staff Present: Chad Gainor, Larry O'Keefe, Barbara Rabineau, Anne Soule

Guests: Phil Essenmacher, Dan Kelly, Jen Sroka, Jim Sroka

Agenda/Additions:

1. Authorization for L. Hahn to speak with Corporate Counsel on any SEFA issues on behalf of the Village of Port Sanilac.

Motion by B. Simon, seconded by A. True to approve Agenda and Additions. **Motion Carried.**

Public Comment:

a. Phil Essenmacher, Patriot Builders submitted to Council and excerpt from the Brownfield Redevelopment Financing Act 381 of 1996. He asked Council to support Patriot Builders' request to designate 7260 Main Street as a blight property. **Motion** by D. Falcon, seconded by B. Simon to classify 7260 Main Street as "blighted", as outlined under Section 2(c)(iv) of Act 381 of 1995, as amended, (MCL Section 125.2652). **Motion Carried.**

Presidential Appointments:

a. Sanilac East Fire Authority Board – Linda Hahn

Motion by D. Falcon, seconded by S. Balysh to approve appointment of Linda Hahn to the Sanilac East Fire Authority Board when new Articles of Incorporation are adopted. **Motion Carried.**

Presentations: None

Petitions and Communications:

a. Event and Facility Use Check List – 100th Bayview Mackinac Race – July 20, 2024 was submitted. **Motion** by A. True, seconded by L. Hahn to approve Event and Facility Use Check List – 100th Bayview Mackinac Race – July 20, 2024. **Motion Carried.**

b. Village of Port Sanilac Renewal Millage Proposal for the Bark Shanty Community Center.

Motion by S. Balysh, seconded by D. Falcon to authorize the placement of the Bark Shanty Community Center Renewal Millage on the November 5, 2024 ballot and approval of the verbiage for the Bark Shanty Community Center Renewal Millage, as recommended by the Finance Committee.

Roll Call Vote:

M. Balysh yes, S. Balysh yes, L. Hahn yes, B. Hunter absent, B. Simon yes, A. True yes, D. Falcon yes
Motion Carried.

Training: None

Village Departments, Committees, and Commissions:

Governance:

- a. Sheriff's June Incident Report was submitted.
- b. Law Enforcement Operations Plan – July 1, 2024 through June 30, 2025
Motion by S. Balysh, seconded by L. Hahn to approve Village of Port Sanilac and Sanilac County Sheriff's Law Enforcement Operations Plan dated July 1, 2024 through June 30, 2025, as submitted. **Motion Carried.**

- c. Harbor Master's Report June 11, 2024 - July 9, 2024 was presented by Anne Soule.

Community Development/Parks and Recreation:

- a. Community Development/Parks and Recreation Meeting Minutes, dated July 8, 2024, were presented by Sue Balysh.

- b. Parks & Recreation June Report was presented by Chad Gainor.

Finance:

- a. Finance Committee Meeting Minutes dated July 2, 2024 were presented by Larry O'Keefe.

- a1. **Motion** by D. Falcon, seconded by B. Simon to approve \$25.00 stipend per month to compensate DPW employees for personal cellular phone costs, as recommended by the Finance Committee. **Motion Carried.**

New Business: None

Unfinished Business:

- a. Sanilac East Fire Authority update was given by L. Hahn; Articles of Incorporation and documentation to be submitted by July 26, 2024. A Special Council Meeting may be required to meet July 31, 2024 deadline.

- a1. Sanilac East Fire Authority monthly meeting update was given by Jim Sroka. He noted Chief Moran's report indicated an increase in runs. There will be a pancake breakfast sponsored by the Fire Department on August 3rd and 4th. Lastly, electric jacks have been purchased/donated by the firefighters.

- a2. **Motion** by S. Balysh, seconded by B. Simon to authorize L. Hahn to speak with Corporate Counsel on any SEFA issues on behalf of the Village of Port Sanilac. **Motion Carried.**

Bills:

- a. **Motion** by L. Hahn, seconded by M. Balysh to approve Village bills **PAID** dated July 9, 2024 in the amount of \$17,358.67. **Motion Carried.**

- b. **Motion** by S. Balysh, seconded by A. True to approve Harbor bills **PAID** dated July 10, 2024 in the amount of \$1,952.14. **Motion Carried.**

Meeting Minutes July 16, 2024

c. **Motion** by B. Simon, seconded by L. Hahn to approve Water Project bill **PAID** dated July 11, 2024 in the amount of \$253.80. **Motion Carried.**

d. **Motion** by S. Balysh, seconded by L. Hahn to approve Village bills **TO BE PAID** dated July 16, 2024 in the amount of \$15,987.50. **Motion Carried.**

e. **Motion** by M. Balysh, seconded by D. Falcon to approve Harbor bills **TO BE PAID** dated July 17, 2024 in the amount of \$33,758.05. **Motion Carried.**

Minutes:

Motion by M. Balysh, seconded by L. Hahn to approve the Council Meeting Minutes dated July 2, 2024, as submitted. **Motion Carried.**

Business Manager: Larry O'Keefe – nothing additional.

Clerk: Barbara Rabineau

a. Deadline for candidates for Village offices to file an Affidavit of Identity and Nominating Petition is Tuesday, July 23, 2024 at 4:00 pm.

b. "Thank You" letters have been sent to Mara Industrial Supply and Dan Finn for their help in providing a substitute staging location for the Parade on July 6, 2024.

Work in Progress:

a. 2022 Water Project update was presented by Larry O'Keefe.

a1. **Motion** by M. Balysh, seconded by L. Hahn to authorize Larry O'Keefe to approve Water Project Change Orders, not to exceed the construction budget contingency. **Motion Carried.**

a2. **Motion** by D. Falcon, seconded by M. Balysh to authorize Treasurer to request re-imbusement from USDA-RD for two interest payments totaling \$13,627.98 and Rowe Invoice 0113378 dated May 23, 2024 for \$4,500.00. **Motion Carried.**

Public Comment:

a. Dan Kelly believes the SEFA agreement is still on track; the Sanilac Township Board is planning a Special Meeting to meet the deadline.

Adjournment:

Motion by D. Falcon, seconded by B. Simon to adjourn the council meeting at 8:17 pm. **Motion Carried.**



Barbara Rabineau, Clerk