



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
April 16, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by L. Hahn.

President Falcon called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, L. Hahn, B. Hunter, B. Simon, A. True, D. Falcon

**Staff Present:** Don Morath, Larry O'Keefe, Barbara Rabineau

**Guests:** Bob Dear, Deputy Nick Gould, Calvin Messing, Ted Rumble, Jeff Smeader, Jenny Sroka, Jim Sroka, David Tubbs

**Agenda/Additions:**

**Motion** by S. Balysh, seconded by L. Hahn to approve Agenda. **Motion Carried.**

**Public Comment:**

a. Calvin Messing addressed Council regarding zoning issues with his neighbor, Ted Rumble. David Tubbs spoke on behalf of Ted Rumble. Larry O'Keefe, Zoning Administrator, has sent letters and zoning ordinance documents to both parties; he is hopeful that resolution can be achieved. Deputy Nick Gould and Don Morath spoke to the legality of the issues presented.

**Presidential Appointments:** None

**Presentations:** None

**Petitions and Communications:**

a. VFW Post 8872 – “Poppy Days” letter, Certificate of Insurance naming the Village of Port Sanilac as additionally insured, and an Event and Facility Use Check List were submitted. **Motion** by S. Balysh, seconded by A. True to approve the sale of poppies on May 2nd, 3rd, and 4<sup>th</sup> from 7:00 am to 6 pm at the four corners. **Motion Carried.**

b. Sanilac District Library and Village of Port Sanilac Bark Shanty Community Center Collaboration Agreement was submitted. **Motion** by B. Hunter, seconded by B. Simon to approve the Sanilac District Library and Village of Port Sanilac Bark Shanty Community Center Collaboration Agreement, subject to Corporate Counsel review and proof of liability insurance naming the Village of Port Sanilac as additionally insured. **Motion Carried.**

**Training:**

a. Grant Writing Training Session was provided by Linda Hahn to Community Development/Parks & Recreation Committee on March 4, 2024.

**Village Departments, Committees, and Commissions:**

**Governance:**

a. Sheriff's February and March Incident Reports were presented by Deputy Nick Gould. He noted that hours will continue to increase through the summer season.

b. Harbor Master's Report dated April 9, 2024 was read into the record. A discussion regarding the grant application for the Harbor resulted in President Falcon requesting an additional finance meeting to be held immediately following the Special Meeting on Wednesday, April 24, 2024 at 6:30 pm.

**Community Development/Parks and Recreation:**

a. Community Development/Parks and Recreation Meeting Minutes dated April 1, 2024 were presented by S. Balysh.

b. Parks & Recreation Report dated April 10, 2024 was submitted. Chad Gainor requested approval to attend a conference; because of the deadline, he will be asked to look into conferences later in the year.

**Finance:**

a. Finance Committee Meeting Minutes dated April 2, 2024 were presented by Larry O'Keefe. **Motion** by B. Hunter, seconded by L. Hahn to approve Short Term Rental Fees as follows: Registration Fee - \$200.00, Yearly Registration Renewal Fee - \$50.00, as recommended by the Finance Committee. **Motion Carried.**

**New Business:** None

**Unfinished Business:**

a. Sanilac East Fire Authority – negotiations update was presented by L. Hahn; she provided a handout with tentative agreement points made during a meeting with Sanilac Township and the Village of Port Sanilac on April 11, 2024.

a1. Sanilac East Fire Authority – monthly meeting update including: SEFA Board Meeting Minutes dated March 12, 2024, Special SEFA Board Meeting Minutes dated March 27, 2024, SEFA Finance Committee Meeting Agenda dated April 2, 2024, and SEFA Board Meeting Agenda dated April 9, 2024 were submitted.

b. Online Calendar Training – B. Hunter will schedule individual training sessions.

**Bills:**

a. **Motion** by M. Balysh, seconded by L. Hahn to approve Village bills **PAID** dated April 9, 2024 in the amount of \$34,431.84. **Motion Carried.**

b. **Motion** by S. Balysh, seconded by A. True to approve Harbor bills **PAID** dated April 10, 2024 in the amount of \$953.74. **Motion Carried.**

c. **Motion** by S. Balysh, seconded by L. Hahn to approve Village bills **TO BE PAID** dated April 16, 2024 in the amount of \$5,496.20. **Motion Carried.**

d. **Motion** by L. Hahn, seconded by M. Balysh to approve Harbor bills **TO BE PAID** dated April 17, 2024 in the amount of \$363.86. **Motion Carried.**

**Minutes:**

**Motion** by B. Hunter, seconded by B. Simon to approve the Council Meeting Minutes dated April 2, 2024, as presented. **Motion Carried.**

**Business Manager:** Larry O'Keefe – nothing additional.

**Clerk:** Barbara Rabineau

a. 2024 Village Council Election Packets have been distributed to L. Hahn, B. Hunter, B. Simon, and A. True. Deadline for candidates to file an Affidavit of Identity and a nonpartisan nominating petition is Tuesday, July 23, 2024 at 4:00 pm.

b. Zoning Ordinance Updates. **Motion** by D. Falcon, seconded by B. Hunter to authorize Deputy Clerk or other to update Zoning Ordinances at \$15.00/hour; charge account 101-100-705.

**Work in Progress:**

- a. 2022 Water Project – Water Line and Booster Station bids will be opened May 2, 2024.

**Public Comment:**

- a. Jeff Smeader spoke regarding the proposed SEFA partner exit strategy.

**Adjournment:**

**Motion** by D. Falcon, seconded by B. Hunter to adjourn the council meeting at 8:57 pm. **Motion Carried.**



Barbara Rabineau, Clerk