

Unapproved Agenda
Village of Port Sanilac Council Meeting
December 3, 2024

Welcome to the Village of Port Sanilac December 3, 2024 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** B. Simon

2. President Falcon calls the Council Meeting to order at ___ pm.

3. **Roll Call:** M. Balysh ___, S. Balysh ___, B. Hunter ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___

4. **Agenda/Additions:**

Motion by ___, seconded by ___ to approve Agenda and Additions, if applicable.

5. **Public Comment:**

6. **Presidential Appointments:** None

7. **Presentations:** None

8. **Petitions and Communications:**

a. Blues Festival

b. Resolution Number: #13-2024 A Resolution Establishing a Credit Card Policy, Actual Policy Procedures.

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Roll Call Vote:

M. Balysh ___, S. Balysh ___, B. Hunter ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___

9. **Training:**

a. Ordinance Review - Nuisance/Blight Prevention (separate packet)

Village Departments, Committees, and Commissions:

10. **Governance Committee:**

a. Governance Committee Meeting Minutes dated November 19, 2024.

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a1. **Motion** by ___, seconded by ___ to identify Independence Day Weekend, Antique Boat Show and Camper Show and Blues Festival as "Port Sanilac Events" to determine Food Truck permit fees.

a2. **Motion** by ___, seconded by ___ to review the Raymond Hardware sidewalk information provided by MDOT and recommend Council assign responsibility for the repairs to Raymond Hardware sidewalk.

a3. **Motion** by ___, seconded by ___ to review the Planning Commission refund of application fees for denied Short Term Rentals and recommend Council support the action during the initial ordinance implementation phase only.

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| a4. Motion by ____, seconded by ____ to approve Cliff Messing Excavating. Proposal for \$3,400.00 for the drainage along the west side property line and Huron Street frontage along Bark Shanty Community Center property line, charge Account 202-100-803, as recommended by the Finance and Governance Committees. | Pg. 11 |
| 11. Planning Commission: | |
| a. Planning Commission Approved Meeting Minutes dated October 22, 2024 | Pg. 12-15 |
| b. Planning Commission Special Meeting Minutes dated November 26, 2024 | Pg. 16-17 |
| c. Planning Commission Unapproved Meeting Minutes dated November 26, 2024 | Pg. 18-20 |
| 12. Zoning Administrator's Report: | |
| a. Zoning Administrator's November Report – Larry O'Keefe | Pg. 21-22 |
| 13. New Business: None | |
| 14. Unfinished Business: | |
| a. Sanilac East Fire Authority | |
| b. Town Hall Meetings – January 18, 2025 and July 19, 2025 – 4 pm at BSCC Gymnasium | |
| 15. Bills: | |
| a. Motion by ____, seconded by ____ to approve Village bills PAID dated November 26, 2024 in the amount of \$1,721.27. | Pg. 23 |
| b. Motion by ____, seconded by ____ to approve Harbor bills PAID dated November 27, 2024 in the amount of \$47.52. | Pg. 24 |
| c. Motion by ____, seconded by ____ to approve Village bills TO BE PAID dated December 3, 2024 in the amount of \$6,757.09. | Pg. 25-27 |
| d. Motion by ____, seconded by ____ to approve Harbor bills TO BE PAID dated December 4, 2024 in the amount of \$445.80. | Pg. 28 |
| 16. Minutes: | |
| a. Motion by ____, seconded by ____ to approve the Council Meeting Minutes dated November 19, 2024, as submitted. | Pg. 29-31 |
| 17. Treasurer's Report: Darcy Johnson | |
| a. Financial Statements November 1, 2024 – December 1, 2024. | Pg. 32-33 |
| b. Treasurer's November Report dated December 2, 2024 – Darcy Johnson | Pg. 34 |
| 18. Business Manager: Larry O'Keefe | |
| a. Business Manager's November Report – Larry O'Keefe | Pg. 35 |
| 19. Clerk: Barbara Joslin | |
| a. 2025 Village of Port Sanilac – Council Meeting Dates and to authorize to publish in the paper, not to exceed \$100.00. | Pg. 36 |
| b. Motion by ____, seconded by ____ to approve publishing in The Sanilac County News. | |
| 20. Work in Progress: | |
| a. 2022 Water Project | |

21. Public Comment:

22. Closed Session: If necessary:

Motion by___, seconded by___ to move into closed session at ___ pm

Roll Call Vote:

M. Balysh ____, S. Balysh ____, B. Hunter ____, B. Moran Jr. ____, B. Simon ____, A. Smiley ____, D. Falcon ____,

Return to open session at ____ pm.

24. Adjournment:

Motion by ____, seconded by___ to adjourn the council meeting at ____ pm.