



The Village of  
**Port Sanilac**

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**Approved Meeting Minutes**  
Village of Port Sanilac Council Meeting  
October 15, 2024

The Pledge of Allegiance to the Flag of the United States of America was led by B. Hunter.

President Falcon called the Council Meeting to order at 7:01 pm.

**Council Members Present:** M. Balysh, S. Balysh, L. Hahn, B. Hunter, B. Simon, D. Falcon

**Staff Present:** Scott Bickel, Larry O'Keefe, Barbara Rabineau, Anne Soule

**Guests:** Jeff Lyall, Brian Moran Jr., Brian Moran Sr., Doug Peterson, Hope Peterson, John Rogers, Bill Sarkella, Karen Shafik, Jenny Sroka, Jim Sroka

**Agenda/Additions:**

1. Committee Spending
2. Noise Ordinance

**Motion** by B. Hunter, seconded by S. Balysh to approve Agenda and Additions. **Motion Carried.**

**Public Comment:**

- a. Bill Sarkella gave a county-level report.

**Presidential Appointments:**

- a. Brian Moran Jr. application for Council Trustee.

**Motion** by B. Hunter, seconded by B. Simon to approve appointment of Brian Moran Jr. to the Village of Port Sanilac Council; term expires November 19, 2024. **Motion Carried.**

- b. Brian Moran Jr. was sworn in as Village of Port Sanilac Trustee.

**Presentations:**

- a. UHY, LLP. Audit Presentation July 1, 2023 through June 30, 2024 was presented by Karen Shafik, CPA.

**Petitions and Communications:**

- a. Request for water service update from Larry and Douglas Petersen, 570 S. Lakeshore Road. Larry O'Keefe stated our attorney is working on the agreement.

b. Ordinance #2024-05 Amend Chapter 34: Public Safety- An Amendment to Village of Port Sanilac Ordinance Title III: Administration, Chapter 34 – An Ordinance to Amend Certain Sections of Chapter 34 of the Village of Port Sanilac Code of Ordinances for the Purpose of Updating Village Public Safety Services was submitted into the record.

**Training:**

- a. RRC Training guidelines from RRC were emailed to Trustees and staff by B. Hunter. He suggested that one ordinance should be reviewed by Council during the first meeting of the month. He will get with Larry O'Keefe to create the ordinance order for review.

**Village Departments, Committees, and Commissions:**

**Governance:**

- a. Sheriff's September 2024 Incident Report was submitted.
  
- b. Harbor Master's September Report – September 10, 2024 through October 9, 2024 was presented by Anne Soule.

**Community Development/Parks and Recreation:**

- a. Community Development/Parks and Recreation update was given by Sue Balysh.

**Finance:**

- a. Finance Committee Meeting Minutes dated October 1, 2024 were presented by Larry O'Keefe.
  
- a1. **Motion** by B. Hunter, seconded by L. Hahn to approve up to \$7,030.27 for the Huron Street drainage work; charge 202-100-803, as recommended by the Finance Committee. **Motion Carried.**
  
- a2. Motion to approve up to \$2,500.00 for sidewalk repairs in front of Raymond Hardware was tabled for further review.
  
- a3. **Motion** by D. Falcon, seconded by B. Hunter to approve Corr-pro Cathodic Protection Annual Service Agreement PLAN C for \$1,035.00; charge account 591-100-803, as recommended by the Finance Committee. **Motion Carried.**
  
- a4. **Motion** by B. Hunter, seconded by B. Moran Jr. to approve repairing the Harbor Park Merry-Go-Round not to exceed \$300.00; charge account 251-100-930, as recommended by the Finance Committee. **Motion Carried.**
  
- a5. **Motion** by S. Balysh, seconded by B. Moran Jr. to approve renewal request for three-year farmland lease for \$1,000.00 per year by Tammy Massman, as recommended by the Finance Committee. **Motion Carried.**
  
- a6. **Motion** by B. Hunter, seconded by L. Hahn to approve the following budget adjustments and transfers:
  - i. 214-100-390 Fire Truck Bal. Forward \$30,641.40
  - ii. 214-100-995 Fire Truck Transfer Out \$30,641.40
  - iii. 661-100-692 Special Eq. – Transfer In \$30,641.40
  - iv. 661-100-930 Special Eq. – New Eq. \$30,641.40

**Motion Carried.**

- a7. **Motion** by D. Falcon, seconded by B. Hunter to approve the following budget adjustments and transfers:

- i. 206-100-390 Fire Op Bal. Forward \$6,274.14
- ii. 214-100-995 Fire Op. Transfer Out \$6,274.14
- iii. 251-100-691 B & G Transfer In \$6,274.14
- iv. 661-100-930 B & G R&M \$6,274.14

**Motion Carried.**

Council Meeting Minutes October 15, 2024

**New Business:**

a. Committee Spending. **Motion** by D. Falcon, seconded by B. Hunter to direct committees to request Council approval prior to spending budgeted funds.

**Roll Call Vote:**

M. Balysh no, S. Balysh no, L. Hahn no, B. Hunter yes, B. Simon yes, B. Moran Jr. no, D. Falcon yes

**Motion Failed.**

b. Noise Ordinance. **Motion** by B. Hunter, seconded D. Falcon to reaffirm Title IX: Chapter 92: Health and Sanitation; Nuisances § 92.03 YELLING, SINGING AND THE LIKE, § 92.05 LOUDSPEAKERS AND AMPLIFIERS, AND § 92.06 PLAYING RADIOS, TELEVISION SETS AND THE LIKE, as written, will be enforced by the Ordinance Enforcement Officer ensuring quiet time at 10:00 pm.

**Roll Call Vote:**

M. Balysh yes, S. Balysh yes, L. Hahn yes, B. Hunter yes, B. Simon yes, B. Moran Jr. yes, D. Falcon yes

**Motion Carried.**

**Unfinished Business:**

a. Sanilac East Fire Authority monthly meeting update was given by Jim Sroka, L Hahn, and B. Hunter.

b. 4<sup>th</sup> Quarter 2024 Newsletter Results – To be published in November 19, 2024 Council Packet

c. Town Hall Meetings – January 18, 2025 and July 19, 2025 – 4 pm at BSCC Gymnasium

**Bills:**

a. **Motion** by S. Balysh, seconded by B. Moran Jr. to approve Village bills **PAID** dated October 8, 2024 in the amount of \$18,211.89. **Motion Carried.**

b. **Motion** by B. Hunter, seconded by B. Simon to approve Harbor bills **PAID** dated October 9, 2024 in the amount of \$720.61. **Motion Carried.**

c. **Motion** by L. Hahn, seconded by B. Hunter to approve Village bills **TO BE PAID** dated October 15, 2024 in the amount of \$11,969.39. **Motion Carried.**

d. **Motion** by M. Balysh, seconded by D. Falcon to approve Harbor bills **TO BE PAID** dated October 16, 2024 in the amount of \$11,769.50. **Motion Carried.**

e. **Motion** by M. Balysh, seconded by B. Hunter to approve Water Project bills **TO BE PAID** dated October 17, 2024 in the amount of \$301,332.55. **Motion Carried.**

**Minutes:**

**Motion** by B. Hunter, seconded by L. Hahn to approve Council Meeting Minutes dated October 1, 2024, as submitted. **Motion Carried.**

**Business Manager:** Larry O'Keefe

a. Personnel Committee will interview Clerk candidates Tuesday, October 23, 2024. Special Council meeting to approve appointment of Clerk will be Tuesday, October 29, 2024.

**Council Meeting Minutes October 15, 2024**

**Clerk:** Barbara Rabineau

a. Clerk position update given previously.

b. Bark Shanty Community Center Rental Agreement – Revised 10-7-2024

**Motion** by B. Hunter, seconded by S. Balysh to amend Bark Shanty Community Center Rental Agreement to include weekday gymnasium hourly rate of \$10.00 for non-community based groups charging an activity fee. **Motion Carried.**

c. Amended Fee Schedule to reflect corrected Metered Rates effective October 1, 2023.

**Motion** by B. Moran Jr, seconded by B. Hunter to amend Fee Schedule to reflect corrected commercial water readiness to serve charge to \$65.83 per premises/REU and sewer readiness to serve charge of \$32.70 per premises/REU. **Motion Carried.**

**Work in Progress:**

a. 2022 Water Project – nothing additional.

**Public Comment:**

a. Jim Sroka's family member met with a DNR Executive who spoke highly of Linda Hahn and Anne Soule and their presentation to the DNR earlier this year.

**Adjournment:**

**Motion** by D. Falcon, seconded by B. Hunter to adjourn the council meeting at 8:40 pm.

**Motion Carried.**



Barbara Rabineau, Clerk