

Unapproved Agenda

Village of Port Sanilac Council Meeting

Welcome to the Village of Port Sanilac January 21, 2025 Council Meeting. This is a Village Business Meeting open to the public. Action Request Forms are available at the Village Office for placement on the agenda.

Public comment is allocated at the beginning and end of the meeting for general comments. Guests will be recognized to speak only in the portion of the meeting designated for public comment or if called upon to speak. Each guest is limited to two minutes, please state your name, address, and indicate the subject you wish to address to the Council.

1. **Pledge of Allegiance to the Flag of the United States of America:** B. Hunter
2. President Falcon calls the Council Meeting to order at ___ pm.
3. **Roll Call:** M. Balysh ___, S. Balysh ___, B. Hunter ___, B. Moran Jr. ___, B. Simon ___, A. Smiley ___, D. Falcon ___
4. **Agenda/Additions:**
Motion by ___, seconded by ___ to approve Agenda and Additions, if applicable.
5. **Public Comment:**
6. **Presidential Appointments:**
7. **Presentations:** SEFA signing presentation. (Cancelled)
8. **Petitions and Communications:**
9. **Training:** Open Meetings Act Handbook (handout separate)

Village Departments, Committees, and Commissions:

10. **Governance:**
 - a. Sheriff's December 2024 Incident Report – Lt. R. Edington Pg. 3
 - b. Harbor Master's Monthly Report dated January 14, 2025 - Anne Soule Pg. 4
 - c. Governance Committee Meeting Minutes dated January 7, 2025.
 - c1. **Motion** by ___, seconded by ___ to approve Messing Excavating bid for \$3,400 BSCC Drainage Project. Pg. 5
 - c2. **Motion** by ___, seconded by ___ to Collaboration Agreement between Village of Port Sanilac Bark Shanty Community Center and Sanilac District Library. Pg. 6-11
 11. **Community Development/Parks and Recreation:**
 - a. Community Development/Parks and Recreation Meeting Minutes dated December 26, 2024. Pg. 12
- Personnel:**
- a. Personnel Committee meeting minutes dated January 14, 2025 were submitted. Pg. 13
Motion by ___, seconded by ___ to extend an offer of employment to Daniel Finn, for the position of Parks & Recreation Coordinator, subject to a Criminal History Screening.

12. Finance:

- a. Finance Committee Meeting Minutes dated January 7, 2025.
- b. **Motion** by __, seconded by __ to approve proposed Amendment #1 to Engineering Agreement with Rowe, as recommended by Finance Committee.
- c. **Motion** by __, seconded by __ to accept the proposal from Krause Electric for \$13,270. for back-up generator for the Bark Shanty Community Center.
- d. **Motion** by __, seconded by __ a proposal from Thumb Bank and Trust for direct deposit of payroll and stipend check for a monthly fee of \$20.

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13. New Business:

14. Unfinished Business:

- a. Sanilac East Fire Authority – Monthly Meeting Update
- b. Huntington Bank needs the authorized signer stated in meeting minutes, authorizing the Village Clerk to authorize purchases on the Village Credit Card. (Resolution #13-2024)
- Motion** by __, seconded by __ to approve an authorize signer.

15. Bills:

- a. **Motion** by __, seconded by __ to approve Village bills **PAID** dated January 13, 2025 in the amount of \$18,598.81.

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- b. **Motion** by __, seconded by __ to approve Harbor bills **PAID** dated January 14, 2025 in the amount of \$856.78.

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- c. **Motion** by __, seconded by __ to approve Village bills **TO BE PAID** dated January 21, 2025 in the amount of \$17,186.60.

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- d. **Motion** by __, seconded by __ to approve Water bills **TO BE PAID** dated January 22, 2025 in the amount of \$1,558,243.05.

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16. Minutes:

- Motion** by __, seconded by __ to approve the Council Meeting Minutes dated January 7, 2025, as submitted.

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17. Business Manager: Larry O'Keefe

18. Deputy Clerk: Tjwana Hvizdos

19. Work in Progress:

- a. 2022 Water Project

20. Public Comment:

21. Closed Session: If necessary:

Motion by __, seconded by __ to move into closed session at __ pm

Roll Call Vote:

M. Balysh __, S. Balysh __, B. Hunter __, Brian Moran Jr. __, B. Simon __, A. Smiley __, D. Falcon __
Return to open session at __ pm.

22. Adjournment:

Motion by __, seconded by __ to adjourn the council meeting at __ pm.