**Approved Meeting Minutes**

Village of Port Sanilac Council Meeting

March 18, 2025

Pledge of Allegiance to the Flag of the United States of America was led by D. Falcon.

President Falcon calls the Council Meeting to order at 7:01 p.m.

**Council Members Present:** M. Balysh, S. Balysh, B. Moran Jr., B. Simon, A. Smiley, D. Falcon.

**Staff Present:** Scott Bickel, Larry O’Keefe, Barbara Joslin

**Guests:** Julia Albrecht, Susan Sweet, Lt. Ron Edington, John Rogers, Jenny Sroka, Jim Sroka, Jeff Smeader.

**Agenda/Additions:**

**Motion** by B. Moran, Jr., seconded by A. Smiley to approve Agenda as amended. **Motion Carried.**

**Public Comment:** None

**Presidential Appointments:** None

**Presentations:** Julia Albrecht – Lending Library Proposal -All that is needed from the Village, is to dig holes for the poles and cement for the Library Playground Learning Panel Box. (President Falcon moved this to Parks & Recreation for further review and recommendations.)

**Petitions and Communications:** Ordinance Change – Chapter 91:01 Keeping Certain

Animals Prohibited – Susan Sweet (Chickens) (President Falcon moved this for further review by Governance, Planning Commission and Zoning Board before making any changes to the Ordinance.)

**Training:** None

**Village Departments, Committees, and Commissions:**

**Governance:**

**a.** Sheriff’s February Incident Report – was presented by Lt. Ron Edington

**b.** Harbor Master’s March Report dated March 10, 2025 - Anne Soule – was presented by the clerk.

**Community Development/Parks and Recreation:**

**a.** Parks & Recreation March Report dated March 18, 2025 – update was given by Dan Finn.

Next meeting April 15, 2025 at 6:00 p.m. Antique Boat/Car Show (August 16th, 2025) PSABA also confirmed for funding for Campers to use Harbor Clubhouse. A donation of $400. was approved by

Village Council for last year’s event. The Business Association is asking for a rate per body, not camper for this year 2025. (President Falcon asked to verify the donation amount.)

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**a1.** Upcoming Event – Park & Recreation – Music @ the Bark – The Humbuckers

April 26, 2025, 6-8:00 p.m.

**Motion** by S. Balysh, seconded by B. Simon to approve the upcoming event Music @ the Bark –

The Humbuckers on April 26, 2025 at the Bark Shanty Community Center. **Motion Carried.**

**b.** Sanilac County Historic Village & Museum in partnership with Port Sanilac Parks and

Recreation - request a $200. donation from the Village for the Easter Egg Hunt on April 19, 2025

**Motion** by D. Falcon, seconded by B. Moran, Jr. to approve a $200. donation towards the Easter Egg Hunt on

April 19, 2025 in partnership with the Sanilac County Historic Village & Museum and the Village

of Port Sanilac. **Motion Carried.**

**Finance:**

**a.** Finance Committee Meeting Minutes dated March 4, 2025 were presented by Larry O’Keefe.

a1. **Motion** by B. Moran, Jr., seconded by B. Simon to approve proposed agreement from Applied

Innovation for the office copier/printer/scanner. This is a $169.08 month savings/

$2,028.96 annually. (Service charge be prorated across the 803 accounts.) **Motion Carried.**

a2. **Motion** by B. Simon, seconded by A. Smiley to approve proposal from Home Depot for $4,607.52

and, also approve up to $1,000. to purchase an additional control so that the shades on

each side of the area can be controlled independently. Not to exceed $5,500. The project is

to be charged to account 211-100-931. **Motion Carried.**

a3. **Motion** by S. Balysh, seconded by B. Moran, Jr. to approve up to $500. for Training Workshops and Webinars for Elected and Appointed Officials, charge account 101-100-860. Per year and until next budget cycle. **Motion Carried.**

**New Business:** Jim Sroka application for Village Council, while currently on Planning Commission Board and SEFA Board. Planning Commission will need to change their by-laws to ex officio member. (Michigan Planning Enabling Act (Excerpt) Act 33 of 2008. **125.3817** Chairperson, secretary, and other offices; election: terms; appointment of advisory committees.) Jim will be sworn into the Village Council on the next council meeting on April 1, 2025.

**Unfinished Business:**

**a.** Sanilac East Fire Authority – Monthly Meeting Update presented by Jim Sroka. Working towards a budget for the new year June 2025-2026. They are hoping to bring the new budget to Council next month’s meeting for approval.

**Bills:**

**a. Motion** by M. Balysh, seconded by A. Smiley to approve Village bills **PAID** dated March 10, 2025 in the

amount of $17,954.29. **Motion Carried.**

**b. Motion** by S. Balysh, seconded by B. Moran, Jr. to approve Harbor bills **PAID** dated March 12, 2025 in the amount of $240.06. **Motion Carried.**

**c. Motion** by S. Balysh, seconded by D. Falcon to approve Village bills **TO BE PAID** dated March 18, 2025

in the amount of $2,466.38. **Motion Carried.**

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**d. Motion** by A. Smiley, seconded by B. Simon to approve Harbor bills **TO BE PAID** dated March 19, 2025

in the amount of $1,212.88. **Motion Carried.**

e. **Motion** by S. Balysh, seconded by B. Simon to approve Water Projects bills **TO BE PAID** dated

March 20, 2025 in the amount of $1,126,787.70. As amended. **Motion Carried.**

**Minutes:**

**Motion** by B. Moran, Jr., seconded by B. Simon to approve the Council Meeting Minutes dated

March 4, 2025, as submitted. **Motion Carried.** **Business Manager:** Larry O’Keefe

Parks & Recreation meeting, March 19, 2025 at 4:00 p.m. & accepting bids for roof repair on office/SEFA building.

**Clerk:** Barbara Joslin - nothing additional.

**Work in Progress:**

**a.** 2022 Water Project – nothing additional.

**Public Comment:**

**John Rogers** – mentioned that Raymond hardware had removed snow piles from the Lighthouse Park, and leveled loose gravel in the driveway. He questioned a pile of black/top soil dirt. (To be used for seeding lawns once the weather breaks.) Asked that DPW to place a trash barrel and a pole with a dispenser for dog potty bags at the park.

He also asked Council, about the Health and Sanitation; Nuisances Ordinance – Chapter 92

That voted in the new noise ordinance for the village, and the Db of 84 noise level at the property line.

And if there was going to be a public hearing regarding the council vote on March 4, 2025. No Public Hearing. (President Falcon, said that Council would define Special Events, etc. and if it becomes a problem with controlling noise within the village, the Council would bring the Ordinance back to Council to review.)

**Dan Finn –** Commended Council for the completion coming with the Water Project linked with Lexington

scheduled for October or November 2025. Also question, if the village would need to be concerned about dis-colored water once water project is completed. And if anything would be published in the quarterly newsletter regarding the water hook up.

Comment, per Larry O’Keefe, Business Manager – there should not be any problem with dis-colored water when the water lines are connected.

**Closed Session:** If necessary:

**Motion** by­­­ \_\_\_, seconded by\_\_\_ to move into closed session at\_\_\_\_\_ pm

**Roll Call Vote:**

M. Balysh \_\_\_, S. Balysh \_\_\_, Brian Moran Jr. \_\_\_, B. Simon \_\_\_, A. Smiley \_\_\_\_, D. Falcon \_\_\_

Return to open session at \_\_\_\_ pm.

**Adjournment:**

**Motion** by D. Falcon, seconded by B. Simon to adjourn the council meeting at 7:58 pm.

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Barbar Joslin, Clerk